



(Institutional Ethics Committee (AIIMS BBN-IEC))
AIIMS Bibinagar Hyderabad Metropolitan Region, Telangana -508126
CDSCO Registration No. ECR/1596/Inst/TG/2021
DHR Registration No. EC/NEW/INST/2024/TE/0473

	<i>AIIMS/BBN/IEC/Cir/2026/809</i>	<i>Date: 03/03/2026</i>
<i>Chair person</i>	<u>CIRCULAR</u>	
<i>Dr. G. Suryanarayana Raju</i>	➤ The 23rd meeting of the Institutional Ethics Committee (AIIMS BBN- IEC) is tentatively scheduled on 28/03/2026. ➤ All faculty members, residents, nursing officers/faculty and students are requested to submit their research proposals, if any, for Ethics Committee approval. The proposals should be submitted to the Member Secretary, IEC, on or before 16/03/2026 by 05:00Pm. ➤ The proposals should be submitted in both hardcopy (one copy) and soft copy and they should be forwarded through the respective Heads of the Department. ➤ Please email the soft copy of the complete proposal, along with the required documents as a zipped file, to iec.aiimsbbnagar@gmail.com ➤ All Investigators are requested to submit their PPT presentations to iec.aiimsbbnagar@gmail.com on or before 24/03/2026, PPT Presentations will not be accepted on the day of IEC meeting.	
<i>Member Secretary</i>		
<i>Dr. Madhavi. E</i>		
<i>Alt Member Secretary</i>		
<i>Dr. Gomathi R</i>		
<u>Members</u>	The following is a list of documents to be submitted by the investigator to the IEC for review: 1. Covering letter with contact details of PI 2. Approval letter from IRC 3. Application for initial review 4. Complete proposal 5. Informed consent document in English and vernacular language 6. CRF (Case Report Form) 7. Questionnaire if any 8. Project selection letter for extramural/intramural projects if available 9. Other relevant documents <u>For Clinical trials:</u> 1. Covering letter 2. CTRC approval letter 3. Application for initial review 4. Protocol 5. PIS -English and vernacular language 6. Informed consent -English and vernacular language 7. Assent form -In case of minors 8. Clinical trial Agreement 9. Performa /CRF 10. Patient Diary 11. Investigator brochure 12. GCP certificate of investigators 13. Insurance Policy 14. DCGI clearance	
<i>Basic Medical Scientist</i>		
<i>Dr. Madhuri Taranikanti</i>		
<i>Clinician</i>		
<i>Dr. Niraj Kumar</i>		
<i>Dr. CH Rama Krishna Prasad</i>		
<i>Social Scientist</i>		
<i>Smt. Ms. Meeta Joshi</i>		
<i>Legal Expert</i>		
<i>Shri. Padma Rao Lakkaraju</i>		
<i>Layperson from the Community</i>		
<i>Shri. Durga Das Saha</i>		
<i>Smt. MVL Narayanamma</i>		



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Date: 03/03/2026

Chair person

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Raju

Member Secretary

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Smt. MVL Narayanamma

AIIMS/BBN/IEC/Cir/2026/

15. CTRI registration if available
16. Brief CV of Investigators
17. Advertisement/material to recruit participants
18. IEC communication from other institutions in case of multicentre studies

PI Should note the following, while submitting the application:

1. IRC/CTRC approval letter is mandatory for submission of proposal
2. Incomplete proposal will not be accepted/ not taken upon for review by IEC.
3. Applications and required documents should be submitted as per the IEC format
4. Student/Resident Proposal's should be forwarded through the Guide.
5. Proposals' without signatures (Both hard copy & soft copy) will not be Considered for review.
6. High resolution and clearly visible pdf versions of the soft copy should be Submitted.
7. Incomplete submission (Proposals without soft copy submission) will not be accepted.

(Dr. Madhavi. E)

Member Secretary

Institutional Ethics Committee (IEC)

AIIMS, Bibinagar

Telangana-508126

Copy to:

- ❖ The Executive Director, Director Office
- ❖ The Dean, Dean Office
- ❖ The MS, MS Office
- ❖ DD(A)
- ❖ Dean (Research)
- ❖ Registrar
- ❖ Research Cell
- ❖ All HODs
- ❖ Faculty members
- ❖ Financial Advisor
- ❖ Administrative officer
- ❖ Accounts Section
- ❖ Senior and Junior residents
- ❖ Nursing Officers
- ❖ Student's notice board
- ❖ Nursing college